

# Welcome to St. Croix Electric Cooperative!

Attached is an Application for Electric Service and Membership for St. Croix Electric Cooperative. Read thoroughly and complete the application form, returning the white copy to St. Croix Electric Cooperative; keep the yellow copy for your records. Prior to filling out the application form, read through the service agreement below. In this agreement, you are called the "Applicant" and St. Croix Electric Cooperative is called "SCEC." The property for which you are applying for electric service is called "Property." An explanation of St. Croix Electric Cooperative membership is located on the back of this page for your reference. If you have any questions, please call the Cooperative.



A Touchstone Energy® Cooperative 

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www.scecn.net | applications@scecn.net

*St. Croix Electric Cooperative is an  
equal opportunity provider.*

## SR6-16 AGREEMENT:

*The Applicant agrees to buy electric power for the Property from SCEC. The terms of this agreement are written below and are determined by the SCEC Board of Directors.*

### MEMBERSHIP FEE

By signing the membership application, Applicant agrees to pay a membership fee of \$5 set by the SCEC Board of Directors. This membership fee is refundable if and when Applicant moves from the SCEC service area.

### CREDIT RISK ASSESSMENT & IDENTITY VERIFICATION

By signing the membership application, Applicant acknowledges SCEC requires persons applying for electric service to provide a valid social security number, current address and telephone number as proof of identity pursuant to Federal Fair and Accurate Credit Transactions ("FACT") Act. Applicant agrees to pay a deposit in the amount determined by the SCEC Board based on the results of the credit risk assessment obtained from information provided by the Applicant. If applicant is unable or unwilling to supply a Social Security Number, a government-issued photo ID may be used to verify identity. A credit risk deposit is required when no credit risk assessment is completed. SCEC reserves the right to refuse service to an applicant who is unable to provide acceptable proof of identification.

### DEPOSIT

Applicant agrees to pay SCEC any deposit and/or new service fee required for the type of electric service requested prior to receiving service or within 21 days of submitting application. In lieu of a deposit, two acceptable reference letters of credit from a previous utility may be submitted.

### SERVICE EXTENSION FEES

Applicant agrees to pay SCEC any extension fees required for the type of electric service Applicant requests.

### WIRING CODES

Electric wiring on the Applicant's Property must meet the standards set in the NEC, Wisconsin Electric Code and local wiring regulations. The Applicant agrees to maintain all wiring and electrical equipment on the Property in a manner suitable for safe use and without interfering with electric service to other SCEC members or with SCEC's distribution system. Electric service to a new home must be inspected by a Certified Electrical Inspector, and the appropriate inspection form received in our office, before SCEC will energize the meter socket.

### LIABILITY

Applicant acknowledges the delivery of electric service may at times be interrupted by causes beyond SCEC's control, including weather conditions, vandalism, and other power supply issues. Applicant assumes the risk of potential service disruption. SCEC assumes no liability for damages resulting from the interruption of electric service.

### RIGHT TO ENTER APPLICANT'S PROPERTY

In addition to the easement rights set forth herein, SCEC assumes the right to access the Applicant's Property at all times for the purpose of reading, repairing, replacing or removing meters and meter equipment, maintaining other property of the Cooperative, and for collecting outstanding financial obligations due the Cooperative.

### LOCATION OF ELECTRIC FACILITIES

Applicant's service will be subject to the SCEC Policy on Rights-of-Way and Maintenance, as determined by the SCEC Board of Directors. Applicant is responsible for clearing a right-of-way area on the Property in order for power lines to be installed. SCEC's poles, anchors, cables, and other necessary fixtures on Applicant's Property will be located with reasonable consideration of the Applicant's desires, but the final decision on location will be made by SCEC. Applicant shall pay the cost of any subsequent relocation or rearrangement of any portion of the SCEC system made to accommodate the Applicant's needs, or to accommodate alterations in grade.

### PERMANENT SERVICE METER SOCKET

SCEC will provide, for a fee, a meter socket for new construction and for service changes. The meter socket must be installed, the wiring completed to the entrance panel and the main circuit breaker in place before the permanent service can be connected. Before the service can be energized, the guidelines specified in the WIRING CODES section must be followed. For safety and to comply with Co-op policy, all meter sockets must be installed outside of buildings or enclosures. Obstructing access to meters and other Co-op equipment may result in additional fees to your account.

### INTERFERENCE WITH ELECTRIC SYSTEM

Applicant agrees not to interfere with or endanger the installed electrical system by digging or grading areas where underground electric facilities exist. Excavating cannot begin without obtaining a "cleared locate" document from Diggers Hotline (call 811 or 800-242-8511). Changes in grade must not be made without contacting SCEC.

### EASEMENTS

Applicant hereby grants to SCEC the perpetual right to enter upon the Property and any adjacent property owned by Applicant and to construct, operate, maintain, survey, install, reconstruct, and relocate its distribution line or systems for communications and data gathering, transmission and distribution on or under the Property and any adjacent property owned by Applicant, and/or

*continued on back side*

*continued from front*

- **EASEMENTS** *(continued)*

in, upon or under all streets, roads or highways abutting said lands; to inspect and make such repairs, changes, alterations, improvements, removals from, substitutions and additions to its facilities as SCEC may from time to time deem advisable; to cut, trim, remove and control growth by chemical means, machinery or otherwise of trees and shrubbery located within 10 feet of the center line of the line or system, or that may interfere with or threaten to endanger the operation and maintenance of said line or system; to keep the easement clear of all obstructions, to obtain access, ingress, and egress over and across the Property and any adjacent property owned by Applicant for purposes of exercising the rights granted hereby, and to apportion or assign to third parties all or any portion of the rights herein granted. Prior to receiving service, or when requested by SCEC if service already exists, Applicant agrees to execute and deliver to SCEC a written and recordable easement agreement on SCEC's standard form and with standard terms as may be amended and updated from time to time evidencing the rights conveyed herein. SCEC does not purchase easements.

- **CLEARANCE & RIGHTS-OF-WAY**

In addition to the foregoing, clearance and maintenance of rights-of-way are governed by the SCEC Policy on Rights-of-Way and Maintenance, as determined by the Cooperative's Board of Directors. Subject to the specific rules of the Policy, SCEC's general guideline is to maintain a clear right-of-way area 10 feet on each side of the power line and to maintain this area on a scheduled basis. SCEC reserves the right to clear and maintain its rights-of-way using mechanical or chemical means, and to trim or remove trees outside the right-of-way area if those trees grow or lean in a fashion as to unreasonably threaten the safety or reliability of SCEC's lines and facilities.

## ST. CROIX ELECTRIC COOPERATIVE MEMBERSHIP OPTIONS

### INDIVIDUAL

- Membership is limited/granted to one person.
- Member may serve on the Board of Directors, if so elected or appointed.
- Member is eligible to cast one (1) vote in the affairs of the Cooperative.
- Member listed on the application is completely (totally and exclusively) responsible for payment of all bills for services provided through the Cooperative for electric energy, products, or other services at this location. In the event the member is a landlord, the member - not the tenant(s) - is responsible for payments due the Cooperative.
- All Equity Capital Credit (Capital Credit) dividends earned at this account are assigned to the member. Any statements received regarding Capital Credits will refer to the member number—not the account number. The member number refers to the Capital Credits allocation. The account number refers to the location of service. Upon the member's death, the unpaid allocated Capital Credit earnings are discounted - if applicable - and paid to the estate upon request.

### JOINT

- Members (applicant and co-applicant) share legal responsibility for the payment of all bills for services provided through the Cooperative for electric energy, products or other services at this location.
- Members have a single (1) vote to cast in the affairs of the Cooperative.
- All Capital Credit dividends earned at this account are assigned to the members jointly. Upon one member's death, the unpaid allocated Capital Credit earnings are assigned (not paid) to the surviving member.

### CORPORATIONS/PARTNERSHIPS/TRUSTS

- Membership is granted to a legal entity, not a person. The legal entity may designate a representative to accept or carry-out the privileges and/or duties of a member. This includes - but is not limited to - serving as a member of the Board of Directors and casting a single (1) vote in Cooperative affairs. The legal entity must complete a proxy authorization card each year for the purpose of assigning its membership rights.
- All Capital Credit dividends earned at this account are assigned to the legal entity. If the legal entity is dissolved or one of the individuals in a partnership or trust dies, there is no early payment of the allocated capital.
- Membership is granted equally to the co-applicants.
- Either of the members - at separate times - may serve on the Board of Directors if so elected or appointed.



# Community CENTS



In early 2017, the Board of Directors approved the creation of Community Cents, which allows members to voluntarily round up their monthly bill to the nearest dollar. The extra “cents” will be set aside and utilized the following year to add to the funds distributed when the directors review Commitment to Community Grant applications (June and November). A graph of available funds is published in the monthly *Energy Lifestyles Magazine* to help members see what a difference a few cents makes each month.

*Please check the appropriate box below.*

**Yes**, I would like to round up my bill to the nearest dollar each month and support Community Cents.

**No**, not at this time.

## VOLUNTARY MEMBER IDENTIFICATION

The Rural Utilities Service requires St. Croix Electric Cooperative to provide statistical reports analyzing the composition of our membership. The information requested below is being collected for Federal Government reporting purposes, only, and will be used in a lawful manner.

*Please check the appropriate box below.*

- AMERICAN INDIAN OR ALASKA NATIVE**
- ASIAN**
- BLACK OR AFRICAN AMERICAN**
- NATIVE HAWAIIAN OR OTHER**
- WHITE**
- HISPANIC OR LATINO/A**
- OTHER**

### FOR OFFICE USE ONLY

Substation: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Meter Reading: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Member Number: \_\_\_\_\_

Deposits to be Transferred: \_\_\_\_\_

C.C. Effective Date: \_\_\_\_\_